

WHO ARE MY ACADEMIC COUNSELORS?

College	Location	Phone Number	Email Address
College of Arts & Humanities	Speech Arts 159	559.278.4597	cahadvising@csufresno.edu
Craig School of Business	Peters Building 185	559.278.4943	csbadvising@csufresno.edu
College of Health & Human Services	McLane Hall 276	559.278.5027	acdc@csufresno.edu
Jordan College of Ag Sciences & Technology	Ag Science 110	559.278.4019	jordanadvising@csufresno.edu
Kremen School of Education & Human Development	Education 100	559.278.0300	kremenschool@csufresno.edu
Lyles College of Engineering	Engineering East 243	559.278.1076	lcoeadvisingcenter@csufresno.edu
College of Science and Mathematics	Science I 136	559.278.4150	arc@csufresno.edu
College of Social Sciences	McKee Fisk 207	559.278.3422	ssadvising@csufresno.edu

WHAT IS ACADEMIC COUNSELING?

Fresno State academic advising/counseling teaches and equips students with a variety of educational tools and resources to enable them to achieve academic, personal, and career success in a timely manner while positively contributing to their community. Academic counselors strive to help students reach their future goals in terms of graduation, employment, career advancement and continuing their education into graduate programs.

WHAT IS EXPECTED OF ME?

- Take ownership of your education by attending class, regular advising appointments, instructor office hours and familiarizing yourself with your degree requirements.
- Regularly utilize online academic tools such as: My Fresno State, My Degree Plan, Degree Progress Report (DPR), Canvas, My Schedule Planner, Campus Email and Bulldog Connect.
- Prepare for advising meetings ahead of time by formulating questions, familiarizing yourself with academic requirements, and answering any preparatory questions prior to your appointment.
- Ask for help when you need it, show initiative and make use of campus resources such as the Learning Center, Student Health and Counseling Center, Career Development Center, Services for Students with Disabilities and more (See page 2 for additional resources).
- Explore, reflect on, and identify current educational, career and life goals.

WHAT CAN YOU EXPECT FROM YOUR ACADEMIC COUNSELOR?

- Listen carefully to questions and concerns
- Provide a safe and inclusive space for you
- Guide your exploration of curriculum, graduation requirements, academic policies and procedures and to assist you in making timely degree progress
- Encourage, guide, and support development of realistic goals and educational plans
- Provide information and strategies for utilizing university resources and services
- Be accessible during office hours, by telephone, or email/messaging system for advising
- Maintain confidentiality in compliance with the Family Educational Rights & Privacy Act (FERPA)

LEARNING OUTCOMES BY YEAR

	Know	Required	Recommended
First Year	- How to navigate and use online academic tools (My Fresno State, Degree Progress Report, Canvas, etc) - Access campus resources (Learning Center, Career Development Center, Financial Aid, etc) - Major requirements - GE requirements	2nd semester Freshman Advising; meet with your Major Advising Center	- Complete a My Degree Plan - Run your Degree Progress Report before & after registration - Explore student clubs and organizations - Form study groups and meet with professors during office hours - Visit the Learning Center - Start career exploration
Second Year	- Knowledge of campus policies including repeat unit limitations and academic standing - Minor requirements, if pursuing - My Degree Plan progress	Major must be declared by 45 units earned (undeclared students only)	- Visit the Career Development Center to begin working on resume and exploring internships - Run your Degree Progress Report before & after registration - Join a student club or organization - Explore study abroad opportunities
Third Year	- Internship opportunities - Graduate school opportunities and application deadlines - My Degree Plan Progress	- Mandatory advising at 60 units earned; Meet with your Major Advising Center - Transfer Advising (transfer students only)	- Participate in an internship or applicable experience - Attend Career Fairs - Run your Degree Progress Report before & after registration - Obtain letters of recommendation for graduate school, take GRE - Attend graduate school workshops - Network with faculty
Fourth Year	- How to run your Senior Degree Progress Report - How to file for graduation and commencement	Apply and pay for undergraduate degree	- Visit the Career Development Center; polish and update resumé - Apply for jobs or graduate school

RESOURCES

[My Fresno State](#) (access to Degree Progress Report, My Degree Plan, registration, etc)

[Career Development Center](#)

[Learning Center](#)

[Financial Aid](#) /

[Student Health & Counseling](#)

[Bulldog Connect](#)

[Services for Students with Disabilities](#)

[Canvas](#)

[Student Involvement](#)

[Center for Essential Needs](#)

***Please speak with your academic counselor for additional resources

College is an important investment. The Career Development Center supports students in turning their academic experience into meaningful career opportunities by providing guidance, resources, and individualized support from your first year through graduation and beyond.

Contact us: 559.278.2381 Careers@csufresno.edu USU Room 306 <https://careercenter.fresnostate.edu/>