

**CCASSC – Directors Meeting**

**February 4, 2022**

**9:00 AM to 11:00 AM**

**Zoom**

Present:

Maria Aguirre	Sanja Bugay	Yvonna Brown
Devin Drake	David Foster	Shirley Garoutte
Kathy Harwell	Donna Lutz	Deborah Martinez
Joshua Mercier	Amanda Sharp	Cindy Uetz
Chris Woods		

- I. Opening - Sanja Bugay, Chair
- II. Budget - CCASSC Focus area April 28, 2022 - What areas would you like the group to focus on. - Sanja Bugay

The Valley group does not have a chair, they rotate. Sanja Bugay and Kelly Woodard will reach out to Fiscal to get input for the April 28, 2022, agenda.

Director's suggestions for April 28, 2022, topics:

- State Budget Updates - share /highlight concerns.
- Title IV E - Enhanced funding expiring, local impact - discount rate and fiscal perspective.
- Funding on Homeless Programs. Sharing mechanisms to track funding and lessons learned. How are counties tracking on the administrative claim? How are counties claiming/tracking staff time?
- Methods to track CWS Funding - Matrix sharing
- Prevention dollar spending in CWS and FFPSA - County sharing on how counties will utilize funding and what counties are doing on prevention, including ARPA supplemental funding (prevention)
- Fiscal Meeting Structure: Valley 13 - Ask for Fiscal to present on structure/ meeting agenda's etc. Directors may want to review with the committee their Chair/Co-Chair structure like other committees (meet quarterly - who ever hosts chairs the meeting) Group selects reps for FAADs.
- Tracking of training dollars,
- Opportunities to do joint training - "academy for fiscal" - need something more specific than UC Davis fiscal training - cross collaboration amongst valley counties- note Terry just retired from Santa Barbara - David volunteered to reach out to her.

- Time Study tools - making sure time study applying dollars to specific programs in Self Sufficiency - getting more challenging in claim
- Emergency Response - when isn't it an emergency anymore? How are counties covering expenses? (EOC/Shelters/etc.)
- New CFL that came out tied to claiming buildings (lease/lease back) getting implemented this year - CWDA has some tools - impact for especially counties who lease buildings - impact current use of space etc. Change came out in 2017 now being implemented. Impact is cash flow.

### III. Title IVE Follow-up – Sanja Bugay

Email from Sanja late last night: White paper on Title IVE discount rate - sent to Tom Joseph; he edited. Tom sent info on annual impact nationally in 2007 - 1.6 billion annually if problem was to be completely fixed. Price tag is large. Is there a way to do this over 9 years? In 2019 bills introduced to try to fix this issue. In Los Angeles Bobby Cagle worked on this effort as well. Does not make sense to link to AFDC. Sanja has scheduled meetings with Board members to discuss direct shift of cost from Federal to County. Sanja put together data from six Valley Counties (Kings, Fresno, Kern, Madera, Mariposa, Stanislaus) Non fed rates: Kings - 34%, Fresno 44%, Kern 43%, Madera 39%, Mariposa 49%, Stanislaus 41% Work with Fiscal across counties to ensure knowledge and application is consistent.

Recommendations update income level to more current factor - instead of using AFDC rates. Or continuing FMAP enhancement- currently getting 56.2% - funding at enhanced rate. Phase out of Waiver Counties - big impact related to cost impact on counties.

Action- update numbers for Central Valley. Develop some develop some ideas for a fix and talking points for legislators.

Next steps:

Continue efforts to gather data and create Central Valley average. Sanja will resend spreadsheet with instructions on from where to gather data.

Need a couple of volunteers to create a one page talking point document from the larger document. Sanja will resend the overview document. Maria also has a document that she will send. Amanda, Devin, and Deborah volunteered to help with the messaging document with Sanja. Want to get a draft completed by end of next week.

Sanja will also share Federal and State legislative platform. This will be added to April Fiscal Discussion.

IV. Training/online eligibility training/collaboration within region – Amanda Sharp, Sanja Bugay

Self-Sufficiency - lots of vacancies and new staff. Lots of errors, and more people in the lobby; same day, in person.

Induction Training Challenges: These questions asked:

How can we get staff through training?

How can we effectively deliver training due to volume and need?

Is there a way to do base line training?

How do we manage supply chain?

Is there a way to capitalize on regional structure and leverage CalSAWS materials?

We have found that there is not sufficient or enough training materials through CalSAWS. Also, virtual training is not producing as well-trained staff as in person training did. Challenge - there is just not enough capacity to train all the staff needed.

Kern County - Has online curriculum (currently have 145 vacancies) - have capacity for three training classes. Problem, they have training but cannot find people to hire. Will share virtual training curriculum and process. Kern has a trainee position.

Madera - concerned about 1 year probation period with breaking training up and ability to do full job.

Merced – Looking at reevaluating pay grade etc. Application pool is minimal. Doing hybrid training. Trainees in office now instead of teleworking.

San Joaquin - All in person training. Chris is working to get rid of EW 1 and just have an EW series. Confusing for candidates and hard to recruit at pay grade.

San Luis Obispo - Never stopped hiring. They keep trying to figure out ways to do training. Looking at how can give little bit of training, get out online - get some hands on, then bring back and give more training.

Stanislaus - We can look at ways to regionalize certain types of Trainings? How do we also develop a community of trainers along with support?

Next steps:

Leverage Kern materials and look to see for quick wins and long term - Mandy and Sanja look to identify specific things we can accomplish over the next year. Utilize educational partners to see how can assist - there are experts that convert in person training to virtual training - trainers still have hours of work to get this in place. Mandy will work with the group, CCTA will assist. CalSAWS will be included as well. Send Mandy names for work group.

V. Covid – current issues/challenges. Anita Ortiz

Counties hit hard with latest outbreak. Staffing/training/ hiring etc.  
Kern has not yet opened its lobbies. Still triaging; not doing in person interviews.  
Customers go to a room and use phone to talk with worker.  
All other county lobbies are open.

Kings – They have banker windows; capacity expansion to minimize number of individuals in lobby. They also have phones outside.

VI. Upcoming meetings/trigger points for moving to virtual – Sanja Bugay

Trigger: Contractual issues - discuss with Chair

Sea Venture requires 30-day cancellation, if within 30 days must pay for all rooms.

April 28 & 29, 2022 – Focus Budget - Plan in person - need deadline of March 14 – go/no-go.

September 29 & 30 – Focus Adults

December 15 & 16 – Focus Self Sufficiency

Adding another meeting for the year

Everyone good with meeting schedule.